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ADMISSION POLICY

IB Middle Years Programme- Years 4&5

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XV. gimnazija admission policy into International Baccalaureate Programmes is regulated by the national educational law.

Admission into Year 1 is additionally regulated by special documents issued by the Croatian Ministry of Education and XV. gimnazija, and admission into year 2 which corresponds to year 5 of the IB Middle Years Programme and into Year 3 by the criteria adopted by XV. gimnazija.

The admission to Year 1 in XV.gimnazija corresponds to Year 4 of the International Baccalaureate Middle Years Programme (IBMYP) , and subsequently the admission to Year 3 in XV. gimnazija corresponds to Year 1 of the International Baccalaureate Diploma Programme (IBDP).

The number of candidates to be enrolled into Year 1 is determined every year by the Ministry of Education. The application process usually starts in late May, and is finalized by mid July. The exact dates are determined by the Ministry of Education and announced in the Official Gazette, daily newspapers, various media and the school web site (www.mioc.hr).

The admission to Year 2 in XV. gimnazija corresponds to Year 5 of the IBMYP. Every year there are a number of candidates who apply to the final year of the Middle Years Programme. The amount of students accepted is determined on a yearly basis by the staff of XV. gimnazija.

All potential candidates have to sit entrance exams - English and Maths along with the interview. Additionally we take into consideration their report cards and GPA of grade 8 and 9. Finally, the results of the entrance exams are added to the GPAs and a list of candidates is made based on those results. The staff of XV. gimnazija then determines how many candidates will be enrolled to year 2 / year 5 of IBMYP.

The application process into Year 3 starts in early June and is usually finalized by mid July. Instructions are announced at the school web site (www.mioc.hr).

All Croatian citizens from Croatia or other countries, all citizens of EU countries and of non - EU countries may apply for the enrolment.

Language of instruction is English.

XV. gimnazija

Admission Policy into International Baccalaureate Program(s)

(Consolidated text as of May 2016 and April 2017)

Article 1

- (1) This Admission Policy (hereinafter: the Policy) regulates the admission of candidates into XV. gimnazija: admission into Year 1 of the International Baccalaureate Programme, Year 3 of the International Baccalaureate Program and also clarifies common, additional and special admission criteria.
- (2) Notions used in the Policy refer to both genders, whether used in male or female form.

I. Admission to Year 1 of the International Baccalaureate Program

Article 2

- (1) Application and admission to Year 1 of the International Baccalaureate Middle Years Program (hereinafter IBMYP) is implemented through the National information system for application and enrolment in secondary schools ("Nacionalni informacijski sustav prijava i upisa u srednje škole"- NISpuSŠ.) at the web site www.upisi.hr.
- (2) All Croatian citizens from Croatia or other countries, all citizens of EU countries and of non EU countries are eligible for the enrolment after completing minimum 8 years of elementary education, and placed within the number of students determined under the decree of the Ministry of Education.
- (3) Tuition fee is set by the School Board in consent with the founder of the school.

Article 3

In order to enrol into the IBMYP, the applicant is evaluated against and assigned points according to **common**, **additional** and **special** criteria.

1. Common criteria

Article 4

(1) Common criteria include:

- Grade Point Average (GPA) from all subjects (calculated to two decimal places) in the last four years of elementary school
- final subject grades in Croatian, Math, first foreign language, History, Geography and Biology from the last 2 years of elementary school
- if applicant's records for the last four years of their elementary school do not contain final grade from one of the subjects abovementioned and relevant for the enrolment, the GPA in the last four years of elementary school (calculated to two decimal places) will be used to determine the number of points from the relevant subject.

(2) Thus, based on their previous achievement in elementary school a candidate can obtain up to 80 points, out of which the maximum of 20 points from their GPA and the maximum of 60 points from the relevant subjects abovementioned.

2. Additional enrolment criteria

Article 5

Additional criteria for admission into the IBMYP include:

- entrance exam results
- results from knowledge and sport competitions

a) Entrance exam

Article 6

- (1) XV. gimnazija implements entrance exam for enrolment into the IBMYP.
- (2) Based on their results on the entrance exam, a candidate can achieve up to 5 points calculated to two decimal places.
- (3) All candidates applying for the admission into the IBMYP in XV. gimnazija are obliged to sit for the entrance exam.
- (4) Entrance exam is not eliminatory.
- (5) Entrance exam includes a written exam in English and Math and an interview with a candidate.

- (6) Based on the results in English entrance exam, a candidate can achieve up to 2 points, in Math entrance exam up to 2 points and up to 1 point from the interview.
- (7) Students who were educated in IBMYP as well as in any other program implemented in English for at least 2 years of their last 4 years of education, do not need to sit for the English entrance exam and are automatically awarded 2 points.
- (8) Entrance exams are implemented by the Admissions Committee appointed by the Principal.

Article 7

- (1) English entrance exam in the duration of 60 minutes consists of 3 parts: grammar and language, literature and an essay on an assigned topic.
- (2) Math entrance exam tests mathematical achievements in the following areas: numbers, algebra and geometry (operation with real numbers, relations between numbers, ratios and percentages, operations with algebraic expressions, proportionality and reverse proportionality, linear function, linear equations and systems, plane and space geometry, measuring in geometry, coordinate system in plane). The duration is 60 minutes; candidates are allowed to use a calculator, ruler, triangle, a pencil and an eraser.
- (3) The interview with a candidate conducted in English includes a conversation on the reading comprehension of a text. Candidate's communication skills as well as their motivation are also evaluated during the interview.
- (4) At the very beginning of the written entrance exam, a candidate is given a paper to write their name and surname, date of birth and a password. The paper with these data is sealed in an envelope.
- (5) A candidate enters only their password on all the entrance exam materials.
- (6) A password must include a combination of 3 numbers and 5 letters written together.
- (7) The entrance exams are written in blue or black pen.
- (8) Entrance exam results will be posted at the school website at the latest 48 hours after conducting the entrance exam, under the password chosen by the candidate.
- (9) A candidate can get an insight into their written entrance exams after the results are published in the specific time posted at the school website.
- (10) Points achieved by the candidate will be entered into the NISpuSŠ system which automatically generates the final candidates' list.

b) Evaluating results achieved from knowledge competitions

Article 8

- (1) Direct admission or additional points are approved to candidates based on their results in knowledge competitions in Croatian language, Mathematics, first foreign language, History, Geography and Biology.
- (2) All candidates, even those with direct admission, need to sit for the Entrance exam.

State/international knowledge competitions in: Croatian language, Mathematics, first foreign language, History, Geography and Biology	First, second or third place as individual competitor in years 5, 6, 7 and 8 of elementary school	direct admission
	First place as team competitor in years 5, 6, 7 and 8 of elementary school	4 points
	Second place as team competitor in years 5, 6, 7 and 8 of elementary/primary school	3 points
	Third place as team competitor in years 5, 6, 7 and 8 of elementary school	2 points
	Participation as individual or team competitor in years 5, 6, 7 and 8 of elementary school	1 point

c) Evaluating results achieved from sports competitions

Article 9

The results of candidates who in the last 4 years of their elementary school took part in competitions for school sport clubs, in accordance with the official records for school sport clubs kept by the Croatian Schools Sport Association, are evaluated pursuant to the following table:

Competitions for school sport clubs	First place as team competitor on the state level	3 points
	Second place as team competitor on the state level	2 points
	Third place as team competitor on the state level	1 point

Article 10

Under provisions stipulated in Article 8 and Article 9, only candidate`s best achievement in

either sport or knowledge is taken into account.

3. Special enrolment criteria

Article 11

(1) Special enrolment criteria include:

- Candidates with health issues;
- Candidates who live in unfavourable social, economic or educational conditions;
- Candidates of Roma nationality on ground of National Inclusion policy (2013-2020).

(2) Candidates with health issues gain 1 point.

(3) Candidates who live in unfavourable social, economic or educational conditions gain 1 point.

(4) Candidates of Roma nationality on ground of National Inclusion policy (2013-2020) gain 2 points.

(5) If a candidate is entitled to several special criteria points on more than one basis, only the criterion which is the most favourable for the candidate will be taken into account.

4. Special Educational Needs candidates (SEN)

Article 12

Candidates with special educational needs are placed on a separate list, all based on the total number of points determined during the evaluation process, in those educational programs which were recommended to them by the expert on professional orientation within the Croatian Employment Service.