

XV. GIMNAZIJA  
International Baccalaureate  
Department  
Middle Years Programme

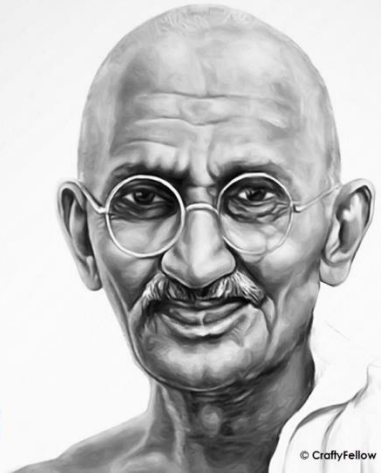


# **MAKING A DIFFERENCE**

*SERVICE AND ACTION* GUIDE  
2019-2020

“Be the **change** that  
you want to see in  
the world.”

Mahatama Gandhi



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*“What is the essence of life? To serve  
others and to do good.” — Aristotle*

## Service and Action in the MYP

Action (learning by doing and experiencing) is an important part of the IB MYP. Service is how you engage yourself to the action. Service and action is a required activity or project in each year of the program. Service and Action is about raising awareness of the world around you. Service involves the following elements:

- Awareness and understanding of an issue be it local or global.
- Commitment to help others.
- Ability to show empathy.

Remember, *it is time for your service to take action!*

### MYP learning outcomes for Service and Action

You will:

1. become more aware of their own strengths and areas for growth
2. undertake challenges that develop new skills
3. discuss, evaluate and plan student-initiated activities
4. persevere in action
5. work collaboratively with others
6. develop international-mindedness through global engagement, multilingualism and intercultural understanding
7. consider the ethical implications of their actions.

### Why is Service and Action important?

- Provides students with the opportunity of helping their school
- Provides students with the opportunities of helping their local and even international community
- Helps students apply their academic, social and personal skills to improve their surroundings
- Allows students to develop new skills, interests, and talents
- Helps students to take an initiative on something they believe in
- Encourages responsible citizenship
- Make a connection between what you learn in the classroom and the community

### Students in Year 4 & 5: REQUIREMENTS FOR 2019-20

- ❖ Every student must participate in the service and action program.
- ❖ Students are required to complete **two service** activities and/or projects in each year of the MYP.
- ❖ Of the two: one activity in school and one activity out of school must take place.
- ❖ Service can take different forms:
  1. Through their local community
  2. Their own student initiative (your choice, your idea)
  3. Current global issue(s)
- ❖ Activities should be divided between each term.
- ❖ The time of each service will vary from student to student.
- ❖ There is no minimum or maximum time (hours) for each activity/project.
- ❖ **The Key** is to develop one of the MYP attributes (learning outcome).

- ❖ Before each student begins his or her activity, the teacher leader must approve/register it.
  - ❖ Evidence of all service activities must be provided through written materials. Students are encouraged to submit photographs, certificates (a copy) etc. of their service commitment.
  - ❖ **Deadlines:**
    - **First service activity/project: February 3, 2020**
    - **Second service activity/project: June 1, 2020**
- In order to receive the school certification of participation, materials (the record logs and reflection sheets, etc.) must be submitted by the dates stated above.**
- (Students will not be prompted to the Diploma Program if Service and Action requirements are not completed. This means all four (Year 4 and 5 combined) activities must be completed before applying to the Diploma Program.)**

Examples include:

#### Service Activities outside Our School

- participating in organized service activities from the community (For example, the *Terry Fox Run*)
- tutoring peers in various subjects
- participating in various humanitarian activities/events that arise during the school year
- visiting/playing/helping handicapped and orphaned children at different institutions
- visiting elderly people
- museum visits
- collaboration with *Volonterski centar Zagreb* and *Animal Friends Croatia Crveni Kriz*, *Caritas*, *Tiflološki muzej*, *Hrvatski savez Slijepih (Vinko Bek)*, etc.
- collaboration with subject teachers and IB DIP students (participation with CAS groups)
- become aware of the International Days observed around the globe (the UN calendar)

#### Service Activities at Our School

- participating in various activities/events organized inside the school (*Pi Day*, *Earth Day*, *Personal Project Festival*...)
- tutoring students at the library
- organization of the school's Christmas party: writing posters/invitations for students/teachers/parents, collection of specific donations(humanitarian) organized during this period
- participation of any activities that might arise during the academic school year  
Includes: volunteering at *Dječjoj bolnici Gornja Bistra*, Erasmus project
- participating in the organization of "Dojdi osmaš" (representing IB program)
- participation in the school's Open House (May), *Dani otvorenih vrata*
- activities with UNICEF, *Škole za Afriku* (Schools for Africa)-Madagascar
- activities in French classes, participation in "Mjesec Frankofonije u Hrvatskoj"

## A REMINDER

- be sensible: service/volunteering should be earned at respectable organizations like schools, religious organizations, government/city organizations/associations, environmental groups, hospitals, food kitchens, etc.
- service should be a learning aspect
- students may not receive pay or compensation of any kind for the work completed
- students may not work without parent(s) permission
- students may not miss school to complete the service
- respect deadlines

## SERVICE AND ACTION CRITERIA

Service learning is a process. The **five stages** are:

1. Investigation

→ Identify and justify a need for service. It can take the form of the following:

Direct action – working directly with a community

Indirect action – helping those with whom you have no direct contact

Advocacy – raising awareness about a cause that particularly interests you

Research – finding out and then reporting about a particular issue

2. Preparation

→ Collaborate with the relevant organization concerning dates, time and your role in the project.

→ Reflect upon what you will learn by participating in this service.

3. Action

→ Take action!

→ Work hard and make the difference you can.

4. Reflection

→ Upon completion of each service, complete all written materials.

→ Share additional evidence like pictures, etc. from your service.

5. Demonstration (optional)

→ Share your learning experience with the school and the organization you helped.

You may present a PowerPoint presentation, journal, photo collage, etc. to the class.

Each student will have to complete the necessary stages through written reports. After the completion of service, a written reflection is an important component. **This reflection process must focus on the MYP learning outcomes** (pg. 3). In addition, the Learner profile attributes should be reflected through your involvement in service as action.

### Why reflection?

Reflection is an essential component of the MYP *Service As Action* learning requirement. It is the element that helps to “develop inquiring, knowledgeable and caring young people who help to create a better and more peaceful world through intercultural understanding and respect” (IBO Mission).

In conclusion, your engagement in service will make that difference in our world.  
**Remember, it only takes a little effort to be that change!**

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Important note:

All materials (guide, enrollment document, report documents) are posted on the school's website: [www.mioc.hr](http://www.mioc.hr) . Follow instructions properly.

For further questions and to register your activity,

Contact Ms. S. Franić, prof. and service leader.

Room: N2

[sfranic@mioc.hr](mailto:sfranic@mioc.hr)

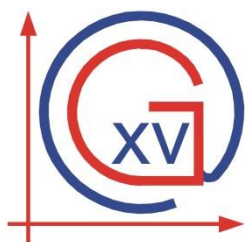
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**XV.GIMNAZIJA  
IB MIDDLE YEARS  
PROGRAMME**

Jordanovac 8  
Zagreb, Croatia



**PARENT CONSENT FORM**

Approval for *SERVICE AND ACTION*

School Year: 2019-2020

**To the Parents of students in Year 4 and Year 5:**

I understand the requirements that my son or daughter must complete as part of the MYP component. In particular, I understand that participation in Service and Action is required and that students will sometimes be required to stay after school, on weekends and/or especially participate in activities outside of the school, which maybe organized by other organizations, groups, associations, etc.

Class: \_\_\_\_\_

Student's Name: \_\_\_\_\_

Student's Signature: \_\_\_\_\_

Parent's Name: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_

Date: \_\_\_\_\_



