|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Personal project** **Timeline 2016/2017** | **May****2016** | **June****2016** | **July/****August****2016** | **September****2016** | **October****2016** | **December****2016** | **January****2017** | **February****2017** | **March****2017** |
| * Intro to the PP
* Choosing the topic
* Supervisor appointed
 | **17May****25May** |  |  |  |  |  |  |  |  |
| * First meeting with the supervisor
* PP Plan document complete
* Making an outline of the goal of the PP
* Topic narrowed down
* Global context decided
* PP proposal defined
 | **By 8 June 2016** |  |  |  |  |  |  |  |
| * Research to define the product

Process journal development | **September** |  |  |  |  |  |
| * Make plan for the PP development steps
* Devise the criteria / specifications for the product/outcome
* Select, evaluate and acknowledge information-keep notes in the PP journal
* Meet with supervisor on regular basis and keep record of the meetings
 |  |  |  |  |  |
| * Finalize the criteria/specifications for the product/outcome
* Working on product
* Regular meetings with supervisor
* Using PP journal
 | **October** |  |  |  |  |
| * Working on product ; using process journal
* Regular meetings with supervisor
 | **December** |  |  |  |
| * Complete product/outcome
* Submit **first draft** of the report to the supervisor; Submit the process journal notes/entries
* Continue meetings with the supervisor
 | **27January****2017** |  |  |
| * First draft with comments returned to student ( 1st week of February)

**Submit:** * final draft of the report (3 copies)
* product /outcome or evidence of it
* process journal extracts and any supporting visual aids used during the presentation, if applicable
* the personal project coversheet
* the completed academic honesty form
* bibliography/sources
 | **Final draft****due:****20 February 2017** |  |
| **Personal Project festival - Presentation/exhibition/showcase of all Personal Projcets** | **MARCH****2017** |