**PERSONAL PROJECT TIMELINE 2017/2018-in brief**

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| **MAY 2017** |
| * **16th May- Intro and presentation on Personal Project- PP guide and other materials provided**
* **By 14:00 , 25th May,2017 submit the PP topic to Ms Kos**
* **Supervisors appointed by May 29th, 2017**
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| **JUNE 2017** |
| **By June 14th,2017 1st meeting with supervisor****• PP Plan document complete****• Making an outline of the goal of the PP****• Topic narrowed down****• Global context decided****• PP proposal defined** |
| **JULY/AUGUST 2017** |
| * **PPjournal-keeping record of research,note-taking, etc .**
* **Research to define the product**
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| **SEPTEMBER 2017** |
| * **Make plan for the PP development steps**
* **Devise the criteria / specifications for the product/outcome**
* **Select, evaluate and acknowledge information-keep notes in the PP journal**
* **Meet with supervisor on regular basis and keep record of the meetings**
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| **OCTOBER 2017** |
| * **Finalize the criteria/specifications for the product/outcome**
* **Work on product**
* **Regular meetings with supervisor-show progress**
* **Use PP journal –keep notes and entries**
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| **NOVEMBER/DECEMBER 2017** |
| * **Work on product**
* **Use process journal-keep notes of meetings, development of product, photos, sketches,interviews,etc.**
* **Regular meetings with supervisor**
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| **JANUARY 2018*** **Complete product/outcome**
* **Submit first draft of the report to the supervisor;**
* **Submit the process journal notes/entries**
* **Continue meetings with the supervisor**
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| **FEBRUARY 2018** |
| * **First draft with comments returned to student ( 1st week of February)**

**Submit by the end of February –both hard copy and in digital format** * **Final draft of the report (3 copies)**
* **Product /outcome or evidence of it**
* **Process journal extracts( max.10) and any supporting visual aids used during the presentation, if applicable ( 3 copies)**
* **Personal project coversheet**
* **Turnitin similarity report**
* **Completed academic honesty form**
* **Bibliography/sources**
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| **MARCH 2018** |
| **14th March 2018- Personal Project festival/showcase/fair- parents are invited** |